

Lee Ad Hoc Racetrack Committee Meeting Minutes December 4, 2014

Attendees: C Brown, W Lehman, D Cedarholm, A Lelio, T Loureiro, B. Callen (at close of meeting)

1. Dave outlined goal for meeting: to recommend one of the previously submitted Auto Racing Noise Study RFP's to the Select Board for action.
2. Group's focus was on the 3 lowest cost bids: Acentech, HMMH, and Reuter Assoc.
3. Group agreed that noise contour modeling was an important option, and should be a part of any bid selected.
4. Dave mentioned that it may be possible to pay for the noise study via funds from the Select Board Contingency Fund, obviating the need for a Warrant Article. The decision to do so would be by vote of the Select Board.
5. Group (with exception of Bill who was not present at vote) voted to recommend that the Board move forward with Reuter Assoc RFP for the following reasons: RFP is reasonably priced (second least expensive) and meets all requested RFP criteria, company's home base in Portsmouth may reduce expenses to town if additional services are required, per Dave the company recently provided clear and effective presentation/counsel before Town of Lee officials on another noise measurement matter, company provided option in their RFP for a noise contour study, and company provided clear pricing for some additional services which may be required. Group also recommended that Select Board consider covering the noise study expenses using funds from the Select Board Contingency Fund.
6. Tom to formally communicate RFP recommendation to Select Board. Dave to follow up to be sure issue gets on the agenda of a future Select Board meeting.
7. Meeting adjourned.